

Bredon Hill Academy

Learning Together for Success



Headteacher

Miss D J West, MAEd, BEd, NPQH

Deputy Headteacher

Mrs M E Jessop, BA (Hons)

Chief Financial Officer

Mrs C E Shalom, BSc (Hons), ACA

Assistant Headteacher

Mr M Horton, BA (Hons), NPQSL

Assistant Headteacher

Mrs K Dunkley, BA (Hons), NPQSL

Assistant Headteacher

Mr S Timpson, BSc, NASENCO

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Our Ref: CM/MJN

17th May 2023

Dear Parents and Carers

I would like to take this opportunity to introduce myself. My name is Claire Matthews and I am the Year 6 Leader. I, along with my team of Year 6 tutors, will play a key role in your child's move to BHA. During the summer term, Sam Timpson (Assistant Headteacher and SENCo) and I will be working closely with your child's current school to ensure that we understand their educational and well-being needs.

There are several administrative tasks to complete and I would be really grateful if you would respond to the relevant information below:

Pupil Information Form

We will need to add your child's details to our Management Information System (Bromcom), including emergency contact details. Please would you complete our New Pupil Information Form by [clicking here](#) or by going to our school website (Home Page – Year 6 Intake 2023). Within the form, there is the option to express interest in peripatetic instrumental lessons. Further information will be sent separately for those who wish to take up this offer. If you would like a paper copy of the form, please contact your child's current school or if you have any questions, please call the school office (01386 881426) or email us on office@bredon.worcs.sch.uk. Please submit the form by Monday 5th June.

Pupil Transition Day 2023

Our Transition Day will take place on Wednesday 28th June from 10.00am – 2.00pm. During the day, pupils will meet their new form tutor and tutor group. I will let you know further details nearer the time.

New Parents' Information Evening 2023

In the evening at 6.00pm, parents and carers are invited to attend presentations by key members of staff. There will also be an opportunity to meet your child's form tutor. County Transport representatives will also be on hand to answer any travel questions.

School Uniform

We are very proud of our uniform and expect all of our pupils to wear full uniform and school shoes at all times. Please [click here for further details](#).

- The School Shop in Evesham
- The School Shop Evesham Online Store
- Trutex Direct Online Store

We also have a limited stock of 'pre-loved' uniform and hope to get additional items at the end of the school year. We will provide more information at the New Parents' Evening.

September 2023

School will open to Year 6 pupils only on Tuesday 5th September 2023. This will give our new pupils an extra 'settling-in' day.

School will open to all year groups on Wednesday 6th September 2023.

Free School Meals

Worcestershire Children First are inviting you to use a new self-service process to manage free school meal applications and keep you up to date with any changes.

The system uses the same portal you used to apply for your child's school place. You should use your admission application login details on the Citizen Portal to apply for Free School Meals. You can access the [portal here](#):

If you do not currently have a Citizen Portal account, please follow the on-screen instructions to register an account.

Payments to School

Payments are made to school via our online payment system, ParentPay.

At the New Parents/Carers' Evening, we will issue you with online login details and instructions to be used to set up an account. This can be linked into any ParentPay accounts you may have for your other children already at Bredon Hill Academy.

School Meals

School meals are made on site in the school kitchens. The menus for each week are [available here](#). From September meals will cost £3.50 which includes a cooked meal or a baguette or pasta pot, a drink and a pudding. Please make all meal payments through ParentPay. ParentPay allows you to make a lump sum payment. There is no requirement to tell us on which day your child will require a lunch; their balance will simply be reduced each day that they take a meal. Within the ParentPay system, you will be able to set up an alert to inform you when this balance is running low.

I look forward to meeting you and your child on Wednesday 28th June. In the meantime, if you have any questions, please do not hesitate to contact me on cmatthews@bredon.worcs.sch.uk.

Kind regards.



Mrs C Matthews
Year 6 Leader

